

Revised Date: September 1, 2007

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, Alabama 36130-4100
Internet: www.personnel.state.al.us

Announcement of Continuous Merit System Examination

APT Video Journalist - 30620
\$28,236.00 - \$42,914.40

APT Video Journalist (30620)

Salary \$28,236.00 - \$42,914.40

Department: Alabama Public Television

Location: Birmingham and Montgomery

Type of Examination

An **open competitive** register will be established for this job classification. The examination for this class will consist of an Experience Record Questionnaire. This questionnaire will comprise 100% of the final grade.

Note: Candidates who are placed on the register may be required to perform a photo shoot prior to employment.

Minimum Qualifications

- A bachelor's degree from an accredited* four year college or university.
- Two years experience in broadcast video format field production, to include one year of experience in photographing documentary style program length material.

Note: Experience beyond the minimum two years may be substituted for the required education on a year-for-year basis.

Type of Work

This is highly skilled technical and creative work in videotape field production. Employees videotape, in the field, non-recurring documentary and interview length events in broadcast quality; design shots; perform routine maintenance; edit video and audio; schedule repairs; request supplies; carry field equipment; travel to remote sites; operate field and studio broadcast equipment and monitor quality of both sound and picture.

How to Apply

Use an official Application for Examination form. You can get this form at this office or at your local Alabama Career Center Office. It can also be downloaded from our web site. You must send your application to the State Personnel Department. This announcement will remain open **until further notice**. The State Personnel Department is not responsible for late receipt of applications due to mail service or fax malfunctions. Photocopied and facsimile applications are accepted. Our fax number is 334-242-1110.

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER.

*Please refer to the back of this announcement or the State Personnel Department web site for complete information on our policy for accepting post-secondary and advanced degrees.

Except for information provided by provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

State of Alabama Personnel Department

Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.

- Southern Association of Colleges and Schools (SACS)
- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
- New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
- Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

2. Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). **This must be documented by a letter of acceptance from the regionally accredited school.** State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.