State of Alabama
Personnel Department
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www.personnel.alabama.gov

Continuous Announcement

PARKS SUPERINTENDENT III – 70667

Salary: $50,119.20 - $76,348.80
Announcement Date: November 16, 2011

JOB INFORMATION

Parks Superintendent III is a permanent full-time position with the Department of Conservation and Natural Resources. This position is located in various locations throughout the state and is responsible for multiple parks within a district. Employees in this class perform advanced professional management work in planning and directing the overall operations, maintenance, and security of the largest and most complex state parks with large-sized lodge and convention center facilities and motel and cabin guest rooms.

MINIMUM REQUIREMENTS

Applicants **must** have **all** of the following to qualify for the **promotional** register:

- Current permanent status with the Parks Division of the Department of Conservation and Natural Resources as an Assistant Lodge Manager, Lodge General Manager, Park Manager I, Park Manager II, Park Superintendent I, Park Superintendent II, or Parks Operations and Maintenance Assistant Supervisor
- Bachelor's degree from an accredited* four-year college or university in any major
- Four (4) years of responsible supervisory experience in the management of a complex recreational or hospitality facility with multiple functions

Applicants **must** have **all** of the following to qualify for the **open-competitive** register:

- Bachelor's degree from an accredited* four-year college or university in any major
- Four (4) years of responsible supervisory experience in the management of a complex recreational or hospitality facility with multiple functions

SPECIAL REQUIREMENT

- For certain positions within this job classification, applicants must meet the requirements of the Alabama Peace Officer Standards and Training Act during the probationary period.

NOTE

- Applicants who possess responsible experience in the management of a park or recreational facility above the minimum may substitute for the required education on a year-for-year basis.

EXAMINATION

- **Open-Competitive** to all applicants and **Promotional** to current state employees in the job classifications listed above
- Qualified applicants will be evaluated based on their training and experience as shown on their applications. For the promotional register, this evaluation will comprise 95% of the applicant's final score, with the remaining 5% being based on the average of the applicant's service ratings for the last three years. For the open-competitive register, this evaluation will comprise 100% of the applicant's final score.

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. *Applications will be accepted until further notice*.

Individuals currently on the register MUST reapply to remain eligible for employment.
Veteran's credits are NOT allowed on promotional examinations.
THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

*Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

State of Alabama Personnel Department Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.

- Southern Association of Colleges and Schools (SACS)
- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
- New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
- Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

2. Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). ***This must be documented by a letter of acceptance from the regionally accredited school.*** State Personnel will review such requests on a case-by-case basis.

Note:This policy is subject to change. Certain state agencies may have additional requirements.