

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
Phone: (334) 242-3389
Fax: (334) 242-1110
www.personnel.alabama.gov

Current Announcement

WILDLIFE AND FRESHWATER FISHERIES DIRECTOR – 70742

Salary: \$74,479.20 - \$113,479.20

Announcement Date: August 8, 2012

Application Deadline: September 26, 2012

Revised Date: September 12, 2012

JOB INFORMATION

Wildlife and Freshwater Fisheries Director is a permanent full-time position with the Alabama Department of Conservation and Natural Resources. This position is located in Montgomery, Alabama. The employee in this class performs highly responsible administrative work involving the direction of a statewide fish and wildlife program. The incumbent directs the division in the protection, management, and development of fish and wildlife resources.

MINIMUM REQUIREMENTS

Applicants **must** have **all** of the following to qualify for the **promotional** register:

- Current permanent status with the Alabama Department of Conservation and Natural Resources in one of the following job classifications: Wildlife and Freshwater Fisheries Assistant Director (70740); Biologist V (70725), Inland Fish option (046); Biologist IV (70724), Inland Fish option (046); Conservation Enforcement Officer Chief (70808), General option (003) or Wildlife Biologist option (461); or Conservation Enforcement Officer Assistant Chief (70806), Wildlife and Freshwater Fisheries option (140) or Wildlife Biologist option (461) **AND**
- Graduation from an accredited four-year college or university with major coursework in wildlife sciences or other natural science, criminal justice, business or public administration, or related field **AND**
- Eight years of administrative and managerial experience including two years of experience in wildlife and/or fisheries resource management or related conservation programs.

Applicants **must** have **both** of the following to qualify for the **open-competitive** register:

- Graduation from an accredited four-year college or university with major coursework in wildlife sciences or other natural science, criminal justice, business or public administration, or related field **AND**
- Eight years of administrative and managerial experience including two years of experience in wildlife and/or fisheries resource management or related conservation programs.

EXAMINATION

- **Open-Competitive** to all applicants and **Promotional** to current state employees in the job classifications listed above
- Qualified applicants may be required to participate in an **Assessment Process**, which will comprise 95% of the applicant's final score for the promotional register, with the remaining 5% being based on the average of the applicant's service ratings for the last three years. Scores from the **Assessment Process** will comprise 100% of the final score for the open-competitive register.
- A Candidate Information Guide containing detailed information about the Assessment Process will be mailed to qualified candidates at a later date.

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax.

*Individuals currently on the register **MUST** reapply to remain eligible for employment.*

*Veteran's credits are **NOT** allowed on promotional examinations.*

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

*Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

Applicants hired by the State of Alabama on or after January 1, 2012 will be subject to the E-Verify process pursuant to Act No. 2011-535.

State of Alabama Personnel Department Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.

- Southern Association of Colleges and Schools (SACS)
- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
- New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
- Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

2. Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). **This must be documented by a letter of acceptance from the regionally accredited school.** State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.