

State of Alabama  
Personnel Department  
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[www.personnel.alabama.gov](http://www.personnel.alabama.gov)

Continuous Announcement

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## FORENSIC PATHOLOGY SPECIALIST – 20831

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**Salary:** \$30,100.80 - \$49,190.40  
**Announcement Date:** May 14, 2014  
**Revised Date:** October 3, 2018

### **JOB INFORMATION**

The Forensic Pathology Specialist is a permanent, full-time position with the Department of Forensic Sciences. Positions are located throughout the state. This is technical, full performance and routine casework associated with assisting the State Medical Examiners in post-mortem examinations and research into the manner and cause of death.

### **MINIMUM REQUIREMENTS**

- Current, permanent, Merit system status as a Forensic Pathology Specialist, Associate with the Department of Forensic Sciences (for the promotional register only).
- High school diploma or GED plus:
  - **Two years** of experience in the forensic or medical field to include nursing, pathology, autopsy/surgical assisting, emergency medical services, and/or work as a coroner/deputy coroner or evidence, hospital, or laboratory technician.
- **-OR-**
- **Two years** of experience as an APOST certified law enforcement officer (\*see Additional Requirements).

### **NOTE**

Additional education, above that which is minimally required, may be substituted for the required experience on a year-for-year basis. Qualifying majors include Natural Sciences, Mathematics, Nursing, Pharmacy, Forensic Science, Anthropology, Criminal Justice, or closely related field. *See reverse side of announcement for more detail regarding substitution.*

### **ADDITIONAL REQUIREMENTS**

- Must be able to move bodies.
- Valid Alabama driver's license at time of appointment.
- Employees may be required to work nights, weekends, and holidays and/or travel overnight.
- If you would like for your education to be considered, you must submit an **official** college transcript for each accredited\* postsecondary academic institution attended. Photocopies of transcripts, faxed transcripts, and/or information obtained from the internet will NOT be accepted. You may request to have your school, or a third-party transcript service send your transcript directly to the State Personnel Department at [transcripts@personnel.alabama.gov](mailto:transcripts@personnel.alabama.gov). This email address is only for educational correspondence. Any emails sent to this address by an applicant will be discarded. Official transcripts which have been submitted for any state job after January 2, 2012, will remain on file in our system and will not need to be resubmitted. You may call to verify.
- \*Certification by APOST or equivalent law enforcement academy is required for any qualifying law enforcement experience. **A copy of APOST certificate MUST be included with application.** Corrections APOST is **not** a recognized law enforcement academy.

### **EXAMINATION**

- **Open-Competitive** to all applicants and **Promotional** to current state employees in the designated classification.
- An evaluation of **Training and Experience** as shown on the application will comprise 100% of the final score for the open-competitive register and 95% of the final score for the promotional register. The remaining 5% of the promotional score will be based on the average of the applicant's service ratings for the last three years.

### **HOW TO APPLY**

- Complete an Application for Examination Form available at [www.personnel.alabama.gov](http://www.personnel.alabama.gov), the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. *Applications will be accepted until further notice.* The State Personnel Department is not responsible for late receipt of applications due to mail service or faxing malfunctions.

*Veteran's credits are NOT allowed on promotional examinations*

\*Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

**THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER**

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will be ineligible for appointment to or employment in a position in State service for a period of five years and, if the person is an officer or employee of the State, will forfeit his or her office or position.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

**Applicants hired by the State of Alabama on or after January 1, 2012 will be subject to the E-Verify process pursuant to Act No. 2011-535.**

**State of Alabama Personnel Department  
Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees**

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States listed below:
  - Southern Association of Colleges and Schools (SACS)
  - Middle States Commission on Higher Education (MSCHE))
  - Northwest Commission on Colleges and Universities (NWCCU)
  - Higher Learning Commission (HLC)
  - New England Commission of Higher Education (NECHE)
  - Western Association of Schools and Colleges –Senior College and University Commission (WASC-SCUC)
2. Coursework or degrees from schools that have not been accredited by one of the above listed regional accreditation associations may be accepted if a *regionally accredited school*\* considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). **This must be documented by a letter of acceptance from the regionally accredited school.** State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.

\*The term "regionally accredited school" refers to an institution of higher education accredited by one of the above listed accreditation associations.

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**Substitution: Education and Experience Equivalents**

(College coursework must be from an accredited school. See above for college coursework accreditation policy.)

**Applicants may qualify with any one of the following combinations of education and experience:**

<b>Two years of college coursework</b> (60 semester hours or 90 quarter hours) to include 18 semester hours or 40 quarter hours of coursework in one of the specified majors <b>plus no experience.</b>
<b>One year of college coursework</b> (30 semester hours or 45 quarter hours) to include 9 semester hours or 20 quarter hours of coursework in one of the specified majors <b>plus 1 year</b> of the required experience.
<b>High school diploma or GED plus 2 years</b> of the required experience.