

State of Alabama  
Personnel Department  
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[www.personnel.alabama.gov](http://www.personnel.alabama.gov)

Current Announcement

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**MICROBIOLOGIST LABORATORY DIVISION MANAGER – 20755**  
**CLINICAL LABORATORY OPTION – 485**

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**Salary:** \$52,663.20 - \$80,287.20  
**Announcement Date:** May 20, 2015  
**Application Deadline:** June 10, 2015

**JOB INFORMATION**

The Microbiologist Laboratory Division Manager – Clinical Laboratory Option is a permanent full-time position with the Department of Public Health. Positions are located in Montgomery and Mobile. This is professional and administrative work in a clinical laboratory as a director of a division of a laboratory system.

**MINIMUM REQUIREMENTS**

- Bachelor's degree from an accredited\* four-year college or university in Microbiology, Medical Technology, or a closely related field including the successful completion of any two of the following courses: Microbiology, Biochemistry, Immunology, Parasitology, Virology, or Hematology
- Seven (7) years of professional clinical, food quality, or veterinary diagnostic laboratory experience as a microbiologist or medical technologist including two (2) years of supervisory experience of professional, technical, and non-technical employees in a CLIA certified clinical laboratory.

**NOTES**

- **Applicants must either attach a list of microbiology, biochemistry, immunology, parasitology, virology or hematology courses taken including credit hours received, a transcript, OR complete the college coursework section on the the back this announcement.**
- A Doctorate Degree in Microbiology or a closely related field may substitute for two (2) years of the required laboratory experience.
- A Master's Degree in Microbiology or a closely related field may substitute for one (1) year of the required laboratory experience.
- The employees in this class may be required to work with highly infectious agents and must agree to receive special immunizations if needed.
- The employees may be required to work holidays, weekends, and after hours.
- **The Department of Public Health will verify possession of the degree prior to employment.**

**EXAMINATION**

- **Open-Competitive** to all applicants
- Evaluation of **Training and Experience** as shown on the application will comprise 100% of the final score for the register.

**HOW TO APPLY**

- Complete an Application for Examination Form available at [www.personnel.alabama.gov](http://www.personnel.alabama.gov), the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. Application must be received by 5:00 p.m. on the application deadline date shown above. The State Personnel Department is not responsible for late receipt of applications due to mail service or faxing malfunctions.

***Individuals previously on the register for the Sanitary Bacteriology (134), Serology (135), Metabolic Screening (234), Clinical Chemistry (235), Microbiology (367), Respiratory Disease (368), or Regional Laboratory (386) Option MUST reapply to remain eligible for employment.***

**THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER**

\*Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

	CREDIT HOURS			CREDIT HOURS	
	Quarter	Semester		Quarter	Semester
<b>Biochemistry</b>			<b>Microbiology</b>		
<b>Hematology</b>			<b>Parasitology</b>		
<b>Immunology</b>			<b>Virology</b>		

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

**Applicants hired by the State of Alabama on or after January 1, 2012 will be subject to the E-Verify process pursuant to Act No. 2011-535.**

**State of Alabama Personnel Department  
Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees**

1. Specific college coursework required for a job, as well as Bachelor’s, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States listed below:
  - Southern Association of Colleges and Schools (SACS)
  - Middle States Commission on Higher Education (MSCHE))
  - Northwest Commission on Colleges and Universities (NWCCU)
  - Higher Learning Commission (HLC)
  - New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
  - Western Association of Schools and Colleges –Senior College and University Commission (WASC-SCUC)
2. Coursework or degrees from schools that have not been accredited by one of the above listed regional accreditation associations may be accepted if a *regionally accredited school*\* considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant’s bachelor’s degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor’s degree). ***This must be documented by a letter of acceptance from the regionally accredited school.*** State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.

\*The term “regionally accredited school” refers to an institution of higher education accredited by one of the above listed accreditation associations.