

Executive Director
Statewide 9-1-1 Board of Alabama
PAY GRADE 85 (\$74,479.20 – \$113,479.20)
UNCLASSIFIED POSITION

Serves at the Pleasure of the Statewide 9-1-1 Board of Alabama

Job Summary

The Executive Director serves as the Chief Executive and Operating Officer of the Statewide 9-1-1 System, reporting to the Statewide 9-1-1 Board of Alabama.

Essential Functions

- The Executive Director is charged with the implementation of all actions approved by the Statewide Board and the responsibility of providing leadership and recommendations to the Statewide Board necessary to fulfill its statutory mandates.
- The Executive Director manages the State's 9-1-1 Emergency Communications Fund.
- The Executive Director serves as the Board's spokesperson before State and Federal Government Entities, public groups as well as the media.
- The Executive Director is charged with the daily management of the Statewide Board's staff.

Qualifications

- A candidate should possess significant experience in emergency communications policy and technology, telecommunications policy and regulation management, financial and accounting controls.
- A candidate should possess a thorough understanding of the intersection of 9-1-1, industry trends and federal telecommunications law and policy.
- A candidate must possess excellent oral and written communication skills, with previous advocacy experience before Regulatory and Legislative Bodies at the State and Federal Levels.
- A candidate must possess the sound analytical skills necessary for financial forecasting and budgeting as well as for understanding and remaining current on technical and legal issues related to the 9-1-1 System.
- A candidate must have the ability to work collaboratively with and maintain healthy relations with the Board of Directors, ECDs and Public and Elected Officials as well as members of the media, trade press, associations and policy groups.
- A candidate must be able to effectively manage personnel.

Education

- A Bachelor's degree from an accredited institution is required. An advanced degree in law, public administration or finance is preferred.
- Professional continuing education in emergency communications, telecommunications policy and/or management is, also, preferred.

Salary and Benefits

- Benefits include state health insurance, state retirement and use of agency purchased vehicle.
- Salary is dependent upon non-merit/merit status and commensurate with experience.

Non-Merit

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Merit

If a current state merit employee is chosen to fill the position, the salary shall be the greater of a 5% increase in the merit employee's current salary or Step 1 of the pay grade for the position.

At the discretion of the Board, this employee shall be eligible for a 5% increase in salary after six months in the position. Future increases in salary will be limited to cost of living raises or increases that all other state employees receive.

Application Deadline

June 14, 2013

Please Submit Applications to Statewide 9-1-1 Board member Riley Blount

rsblount@alcta.com

Position Received Approval from the State Personnel Board on May 15, 2013 and is Pending Approval of Governor Robert Bentley.

As approved by the Statewide 9-1-1 Board of Directors on May 9, 2013.