

Announcement Date: May 23, 2007

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
(334) 242-3389
Internet: www.personnel.state.al.us

SCHOOL BUS EQUIPMENT INSPECTOR SUPERVISOR – 61406
\$34,903.20 - \$52,915.20

Department: Education
Location: Statewide

TYPE OF EXAMINATION

A **promotional** register will be established by an evaluation of the applicants' education and experience as shown on their application. This evaluation will comprise 95% of the final score, and an average of service ratings for the last three years will comprise the remaining 5%.

QUALIFICATIONS NEEDED TO APPLY

- Current permanent status and five years of experience in the class of School Bus Equipment Inspector with the Department of Education.

SPECIAL REQUIREMENTS

- Extensive travel is required.
- Possession of a valid Commercial Driver License (CDL).
- Possession of a valid Alabama School Bus Driver Certificate.
- Possession of a valid Alabama School Bus Mechanic Certification.

KIND OF WORK

Employees in this class assist in the oversight of the Department of Education's state school bus inspection program and provide technical assistance to subordinates and local school systems in the areas of school bus inspection, operations, mechanic training and certification, technology, and school bus safety. Administrative, supervisory, and inspection work is performed independently under the guidance of an administrator and is evaluated through conferences, reports, and program results.

HOW TO APPLY

Use an Application for Examination form. You can get the form at this office or at an Alabama Career Center office. It can also be downloaded from our web site. You must send your application to the State Personnel Department. It must be received by the close of business on **June 20, 2007**. Applications received after this date **WILL NOT BE ACCEPTED**. The names of those who apply late will be put on a mailing list to be notified when this job is again open for applications. The State Personnel Department is not responsible for late receipt of applications due to mail services or fax malfunctions. Photocopied applications are accepted. Facsimile applications are also accepted. Our fax number is (334) 242-1110.

Veteran's credits are NOT allowed on promotional examinations.

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER.

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.