

State of Alabama
Personnel Department
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www.personnel.alabama.gov

Current Announcement

STATE COMPTROLLER - 10628

Salary: \$100,197.60 - \$152,618.40

Announcement Date: July 8, 2009

Application Deadline: July 29, 2009

JOB INFORMATION

The State Comptroller is a permanent full-time position with the Department of Finance. This position is located in Montgomery. This is highly responsible administrative and professional fiscal accounting work in directing the recording and control of all state receipts and expenditures.

MINIMUM REQUIREMENTS

- Bachelor's degree with a major in Accounting **AND** a Master's degree in Accounting, Business Administration, or Public Administration, both of which must be from an accredited* college or university ([±]See Note below)
- Ten (10) years of responsible accounting experience to include five (5) years of experience in governmental fiscal management at the level of or comparable to an Accounting Director I in the State Merit System
- Completion of one of the following professional designations: Certified Public Accountant (CPA), Certified Government Financial Manager (CGFM), Certified Government Financial Officer (CGFO), Certified Management Accountant (CMA), or Certified Internal Auditor (CIA) ([±]See Note below)

Notes:

- [±]Two years of experience above the minimum may be substituted for the Master's degree or the professional certification. (Applicants who have completed neither a Master's degree nor a professional certification must have an additional four years of experience above the minimum.)
- Work at the level of an Accounting Director I involves directing comprehensive accounting and fiscal operations in a governmental agency having a moderately large and complex accounting operations or as the assistant chief fiscal officer in a governmental agency having the largest and most complex accounting operations. Additionally, there are specialized positions allocated to this classification which direct complex accounting/financial functions having system and agency wide responsibilities.

EXAMINATION

- **Open-Competitive** to all applicants, **Promotional** to current state employees who meet the Minimum Qualifications indicated above and have current permanent status at the level of an Accounting Director I.
- Evaluation of **Training and Experience** as shown on the application. Qualified applicants may also be required to participate in an assessment process. **Applicants should be sure to clearly indicate all academic and professional achievements on their application to include professional certifications.**
- 5% of the final score on the Promotional register will be comprised of an average of the applicant's service ratings for the last three years.

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply on-line, by mail, or by fax.

*Individuals currently on the register **MUST** reapply to remain eligible for employment.
Veteran's credits are **NOT** allowed on promotional examinations.*

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

*Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

State of Alabama Personnel Department Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.

- Southern Association of Colleges and Schools (SACS)
- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
- New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
- Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

2. Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). **This must be documented by a letter of acceptance from the regionally accredited school.** State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.