

State of Alabama
Personnel Department
64 North Union Street
P. O. Box 304100
Montgomery, AL 36130-4100
Phone: (334) 242-3389
Fax: (334) 242-1110
www.personnel.alabama.gov

Continuous Announcement

FORENSIC PATHOLOGY SPECIALIST, COORDINATOR – 20834

Salary: \$64,077.60 - \$97,766.40
Announcement Date: May 14, 2014

JOB INFORMATION

The Forensic Pathology Specialist, Coordinator is a permanent full-time position with the Department of Forensic Sciences. The position is located in Auburn. This is highly technical and managerial work in coordinating the statewide death investigation program as it relates to the area of forensic pathology specialists.

MINIMUM REQUIREMENTS

- Current permanent Merit system status as a Forensic Pathology Specialist, Supervisor with the Department of Forensic Sciences (for the promotional register only).
- **Two years** of coursework from an accredited* college or university with a major in Natural Sciences, Mathematics, Nursing, Pharmacy, Forensic Science, Anthropology, Criminal Justice, or closely related field of study (*see Notes) plus:
 - **Ten years** of experience in the forensic or medical field to include nursing, pathology, autopsy/surgical assisting, emergency medical services, and/or work as a coroner/deputy coroner or evidence, hospital, or laboratory technician.
- **-OR-**
- **Ten years** of experience as an APOST certified law enforcement officer (*see Additional Requirements).
- **One year** of supervisory experience to include hiring/terminating personnel, conducting performance appraisals, assigning work/projects, and employee counseling.

NOTE

- *Two years of college coursework is equivalent to 60 semester hours or 90 quarter hours to include 18 semester hours or 40 quarter hours of coursework in one of the specified majors.
- Additional education, above that which is minimally required, may be substituted for the required experience on a year-for-year basis. See reverse side of announcement for more detail regarding substitution.

SPECIAL REQUIREMENT

- Possession of **Diplomate** certification from the American Board of Medicolegal Death Investigators (ABMDI) as a certified death investigator. Applicants must provide certification number on application.

ADDITIONAL REQUIREMENTS

- Must be able to move bodies
- Valid Alabama driver's license at time of appointment
- Employees may be required to work nights, weekends, and holidays and/or travel overnight.
- Applicants must submit an **official** college transcript for each accredited* postsecondary academic institution attended. Original transcripts issued to students will be accepted. Photocopies of transcripts, faxed transcripts, and/or information obtained from the internet will NOT be accepted. Official transcripts which have been submitted for any state job after January 2, 2012, will remain on file in our system and will not need to be resubmitted. You may call to verify.
- *Certification by APOST or equivalent law enforcement academy is required for any qualifying law enforcement experience. **A copy of APOST certificate MUST be included with application.** Corrections APOST is **not** a recognized law enforcement academy.

EXAMINATION

- **Open-Competitive** to all applicants and **Promotional** to current state employees in the designated classification
- An evaluation of **Training and Experience** as shown on the application will comprise 100% of the final score for the open-competitive register and 95% of the final score for the promotional register. The remaining 5% of the promotional score will be based on the average of the applicant's service ratings for the last three years.

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. *Applications will be accepted until further notice.* The State Personnel Department is not responsible for late receipt of applications due to mail service or faxing malfunctions.

Veteran's credits are NOT allowed on promotional examinations

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

*Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will not get a state job. If they are officers or employees of the state, they will be required to forfeit their office or position for five years.

If you know of anyone who has violated this policy, you should contact the Examination Manager at the State Personnel Department.

Applicants hired by the State of Alabama on or after January 1, 2012 will be subject to the E-Verify process pursuant to Act No. 2011-535.

State of Alabama Personnel Department Policy on Accepting College Coursework, Post-Secondary and Advanced Degrees

1. Specific college coursework required for a job, as well as Bachelor's, graduate, post graduate, and doctoral degrees will be accepted from the schools accredited by any of the six regional accreditation associations in the United States. These associations are listed below.

- Southern Association of Colleges and Schools (SACS)
- Middle States Association of Colleges and Schools (MSA)
- Northwest Commission on Colleges and Universities (NWCCU)
- North Central Association of Colleges and Schools – The Higher Learning Commission (NCA-HLC)
- New England Association of Schools and Colleges – Commission on Institutions of Higher Education (NEASC-CIHE)
- Western Association of Schools and Colleges – Accrediting Commission for Senior Colleges and Universities (WASC-ACSCU)

2. Coursework or degrees from schools that have not been accredited by a regional accreditation association will be accepted if a regionally accredited school considers the coursework or degree to be an acceptable prerequisite for admission to an advanced degree program. For example, if a regionally accredited school accepts an applicant's bachelor's degree for admittance into a graduate degree program, State Personnel will accept the degree. In the case of required college coursework (but no degree requirement), State Personnel will accept the college coursework if a regionally accredited school accepts the coursework towards a post-secondary degree (e.g., a bachelor's degree). **This must be documented by a letter of acceptance from the regionally accredited school.** State Personnel will review such requests on a case-by-case basis.

Note: This policy is subject to change. Certain state agencies may have additional requirements.

***Substitution: Education and Experience Equivalents**

(College coursework must be from an accredited school. See above for college coursework accreditation policy.)

Applicants may qualify with any one of the following combinations of education and experience:

Master's degree in Natural Sciences, Mathematics, Nursing, Pharmacy, Forensic Science, Anthropology, Criminal Justice, or closely related field plus 7 years of the required experience to include 1 year of supervisory experience.
Bachelor's degree in Natural Sciences, Mathematics, Nursing, Pharmacy, Forensic Science, Anthropology, Criminal Justice, or closely related field plus 8 years of the required experience to include 1 year of supervisory experience.
Three years of college coursework (90 semester hours or 135 quarter hours) to include 27 semester hours or 60 quarter hours of coursework in one of the specified majors plus 9 years of the required experience to include 1 year of supervisory experience.
Two years of college coursework (60 semester hours or 90 quarter hours) to include 18 semester hours or 40 quarter hours of coursework in one of the specified majors plus 10 years of the required experience to include 1 year of supervisory experience.