State of Alabama  
Personnel Department  
64 North Union Street  
P. O. Box 304100  
Montgomery, AL 36130-4100  
Phone: (334) 242-3389  
Fax: (334) 242-1110  
www.personnel.alabama.gov

Continuous Announcement

**SOCIAL WORKER – 50248**

**Salary:** $32,433.60 - $50,392.80  
**Announcement Date:** February 16, 2000  
**Revised Date:** October 3, 2018

**JOB INFORMATION**
The Social Worker is a permanent, full-time position used by various agencies throughout the state. This is entry level to advanced level service social work. Employees in this class develop a social service plan for a select caseload in child protective services, adult protective services, child and adult foster care and/or adoptions; investigate abuse and neglect cases; provide immediate crisis intervention; assess need and delivery of services; arrange for clinical services; and/or plan for nursing home care.

**MINIMUM REQUIREMENTS**
- Bachelor’s degree in Social Work from a social work program accredited by the Council on Social Work Education
- Eligibility for Licensure as issued by the Alabama Board of Social Work Examiners

**ADDITIONAL REQUIREMENTS**
- Licensure must be obtained within the probationary period in order to obtain permanent employment.
- Applicants must complete and submit with their applications the willingness questionnaire on the reverse side of this announcement. **Applications without the willingness questionnaire will not be accepted.**
- Applicants must have available, suitable transportation for use on the job.
- Per Alabama Act Number 2000-775, beginning November 1, 2000, persons who apply for child welfare jobs will be subjected to a criminal background investigation prior to employment with the Department of Human Resources.

**NOTE**
- Applicants may apply for this position during their last semester of college; however, applicants will be required to submit documentation verifying completion of the bachelor’s degree to the hiring agency prior to beginning work.

**EXAMINATION**
- **Open-Competitive** to all applicants.
- An Evaluation of **Training and Experience** as shown on the application will comprise 100% of the final score for the open-competitive register.

**HOW TO APPLY**
- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. **Applications will be accepted until further notice.** The State Personnel Department is not responsible for late receipt of applications due to mail service or faxing malfunctions.

---

**THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER**

*Please refer to the State Personnel Department web site or call us at (334) 242-3389 for complete information on our policy for accepting post-secondary and advance degrees.*
Applicants hired by the State of Alabama on or after January 1, 2012 will be subject to the E-Verify process pursuant to Act No. 2011-535.

**WILLINGNESS QUESTIONNAIRE FOR SOCIAL WORKER (50248)**

Are you willing and able to:

1. Work in situations where children or adults are deprived of basic living needs (ie food, shelter, education, medical services, clothing etc.)?  
   - Yes □  
   - No □

2. Remove children from current living situations for placement in foster care against the wishes of the parents or legal guardians?  
   - Yes □  
   - No □

3. View graphic physical abuse of children or adults?  
   - Yes □  
   - No □

4. Work in high crime areas, sometimes alone?  
   - Yes □  
   - No □

5. Use your personal vehicle to transport clients, children, supplies, or conduct visits?  
   - Yes □  
   - No □

6. Work with persons who are substance abusers? (alcohol and drugs)  
   - Yes □  
   - No □

7. Work in low income housing projects sometimes alone?  
   - Yes □  
   - No □

8. Occasionally work nights and weekends?  
   - Yes □  
   - No □

9. Take verbal abuse without retaliating physically or verbally?  
   - Yes □  
   - No □

10. Visually observe children, clients, or adults for physical signs of deprivation (ie clothing, hygiene, extreme weight loss, etc)?  
    - Yes □  
    - No □

11. Handle large case loads?  
    - Yes □  
    - No □

12. Maintain strict confidentiality of all information to which you have access?  
    - Yes □  
    - No □

13. Serve as a witness in court proceedings?  
    - Yes □  
    - No □

14. Maintain very detailed case notes?  
    - Yes □  
    - No □

15. Work in highly emotional situations and maintain composure?  
    - Yes □  
    - No □

16. Handle a large volume of paperwork?  
    - Yes □  
    - No □

17. Handle the pressure of meeting deadlines?  
    - Yes □  
    - No □

Signature: ____________________________  
Social Security Number: ____________________________