

State of Alabama
Personnel Department
64 North Union Street
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www.personnel.alabama.gov

Continuous Announcement

SECURITY GUARD I - 60611

Salary: \$24,122.40 - \$36,657.60
Announcement Date: November 30, 2005
Revised Date: October 3, 2018

JOB INFORMATION

The Security Guard I is a permanent, full-time position used by various agencies throughout the state. This is responsible security work in protecting state property and merchandise and maintaining the security of state buildings, grounds, and institutions.

MINIMUM REQUIREMENT

- High school diploma or GED certificate.

ADDITIONAL REQUIREMENTS

- Applicants must possess a valid Alabama driver license.
- **All applicants must fill out the questionnaire on the back of this announcement** in order to be evaluated and placed on employment register. **Please attach and return this questionnaire with your application.**
- Some positions require the possession of a State of Alabama pistol license.

NOTE

- Employees in the classification may be required to work day and night shifts, weekends, holidays, and in all weather conditions.

EXAMINATION

- **Open-Competitive** to all applicants
- An Evaluation of **Training and Experience** as shown on application and responses to the **Questionnaire** on the reverse side of this announcement will comprise 100% of the final score for the open-competitive register.

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail or by fax. *Applications will be accepted until further notice.* The State Personnel Department is not responsible for late receipt of applications due to mail service or faxing malfunctions.

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

*Please refer to the State Personnel Department web site or call us at (334) 242-3389 for complete information on our policy for accepting post-secondary and advanced degrees.

Revised

QUESTIONNAIRE

Listed below are several work experiences which have been identified as being related to the **Security Guard I** job. Please mark an "X" in the boxes which describe your past work experiences, and fill in the required information.

Check this box if you have no work experience which is related to **Security Guard I**.

WORK EXPERIENCE EMPLOYER	DATES	JOB TITLE	NAME OF
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Security Guard to

Police Officer to

Loss Prevention to
(as in retail stores)

Military Police Officer to

Armed Escort to

Security System to
Monitor

Correctional Officer to

In the spaces below, please document any other work experience you have which you feel is related to the **Security Guard I** job, but is not listed above.

WORK EXPERIENCE EMPLOYER	DATES	JOB TITLE	NAME OF
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to

to

to

Signature: _____

Social Security Number: _ _ _ - _ _ - _ _ _ _

Applicants hired by the State of Alabama on or after January 1, 2012 will be subject to the E-Verify process pursuant to Act No. 2011-535.

Except for pretest information provided by State Personnel to all applicants, you should not directly or indirectly obtain information about examinations. If you do, the State Personnel Director may do several things. One, you may not be given an examination. Two, you may be disqualified after an examination. Three, your name may be removed from a register. Or four, your name may not be certified from the register. (Rules of the State Personnel Board, Chapter 670-x-9). According to the Code of Alabama, 36-26-47, a willful violation of exam security is a misdemeanor. Any person who is convicted of this type of misdemeanor will be ineligible for appointment to or employment in a position in State service for a period of five years and, if the person is an officer or employee of the State, will forfeit his or her office or position.

If you know of anyone who has violated this policy, contact the Examination Manager at the State Personnel Department.