



State of Alabama Personnel Department
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Montgomery, AL 36130-4100
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www.personnel.alabama.gov
Continuous Announcement

ALEA SPECIAL AGENT – 11275

Salary: \$50,253.60 - \$84,280.80
Starting salary upon initial appointment to the merit system may be based on various factors.

Announcement Date: August 28, 2024

Revised Date: September 18, 2024

JOB INFORMATION

The ALEA Special Agent is a permanent, full-time position with the State of Alabama Law Enforcement Agency (ALEA). Positions are statewide, in various locations throughout Alabama. This is specialized law enforcement work conducting highly confidential investigations in the enforcement of all state level criminal activities and various federal laws and regulations, under the purview of ALEA.

MINIMUM REQUIREMENT(S)

- Qualified applicants must have the following to qualify:
- Bachelor's degree from an accredited* four-year college or university in criminal justice, public or business administration, or a related field, and
- Two years of experience conducting criminal investigations with a law enforcement or regulatory agency OR performing terrorist investigations with a law enforcement or regulatory agency
- NOTE: Qualifying experience beyond the minimum will be allowed to substitute for the required education on a year-for-year basis.
- For the promotional register, applicants must have current, permanent status as an ALEA Trooper, Senior (60672) and two years of qualifying experience with ALEA in Traffic Homicide Investigation, Advanced Accident Reconstruction, or as a Fraud Investigator in the Driver License Division (See the questionnaire on back of this announcement for a description of qualifying experience).

SPECIAL REQUIREMENT(S)

- Applicants must possess a valid Alabama driver license at the time of appointment.
- Applicants must meet requirements of the Alabama Peace Officers' Standards and Training Act and qualify on a physical examination during the probationary period.
- Applicants must not have been convicted of a felony or misdemeanor involving force, violence, moral turpitude, or serious traffic violations.

NOTE(S)

- You must attach the questionnaire on the back of this announcement to your application.
- Experience as a correctional officer, probation officer, security guard, police communication officer, or similar position is not acceptable.

EXAMINATION

- Open-Competitive to all applicants and Promotional to current state employees in the job classification listed above, with the appropriate experience.
- An evaluation of Training and Experience as shown on the application and attached questionnaire will comprise 95% of the applicant's final score for the promotional register, with the remaining 5% being based on the average of the applicant's service ratings for the last three years. Scores from the application and attached questionnaire will comprise 100% of the final score for the open-competitive register.

HOW TO APPLY

- Complete an Application for Examination Form available at www.personnel.alabama.gov, the above address, or any Alabama Career Center Office.
- Apply by mail, fax, or by email at apply@personnel.alabama.gov. Applications will be accepted until further notice. The State Personnel Department is not responsible for late receipt of applications due to mail service or faxing malfunctions.

Individuals currently on the register MUST reapply to remain eligible for employment
Veteran's credits are NOT allowed on promotional examinations.

THE STATE OF ALABAMA IS AN EQUAL OPPORTUNITY EMPLOYER

*Please refer to the back of this announcement for complete information on State Personnel's policy for accepting post-secondary and advanced degrees.

*Applicants hired by the State of Alabama on or after January 1, 2012 will be subject to the E-Verify process pursuant to Act No. 2011-535.

Questionnaire for ALEA Special Agent – 11275

Please respond to the following questions and **return this sheet with your application**. If you fail to return this questionnaire, your application will be returned to you.

1. Have you conducted investigations with a law enforcement or regulatory agency?
 Yes No
2. Read the experiences listed below and check the type of experience you possess; you may possess more than one type of experience. Be sure to provide the start and end dates (month and year) for each experience; **if you do not provide start and end dates, including month and year, the experience may not be considered.**

| Experience | YES or NO | Start Date: | | End Date: | |
|--|--------------|-------------|-------|-----------|-------|
| | | Month: | Year: | Month: | Year: |
| Conducting preliminary investigations or assisting an investigator/investigative division with investigations | | | | | |
| Conducting investigations while working in a law enforcement division (e.g., patrol division) where law enforcement is your primary responsibility | | | | | |
| Conducting investigations while your responsibilities include both law enforcement and investigations (e.g., small department without an investigative division) where you are responsible for an investigation from beginning to end | | | | | |
| Successful completion of the Traffic Homicide Investigator (THI) curriculum from Institute of Police Technology and Management (IPTM) or equivalent 80-hour course <u>AND</u> assigned as a Traffic Homicide Investigator with ALEA performing investigative work or serving as a Case Agent for outside agencies (<u>Note</u> : Work experience must accompany training and/or certificates.) | | | | | |
| Successful completion of the Advanced Accident Reconstruction curriculum from Institute of Police Technology and Management (IPTM) or equivalent 160-hour course <u>AND</u> assigned as an Accident Reconstructionist with ALEA performing investigative work or serving as a Case Agent for outside agencies (<u>Note</u> : Work experience must accompany training and/or certifications.) | | | | | |
| Working as a Fraud Investigator in the Driver License Division with ALEA | | | | | |
| Conducting investigations while working in an investigative division where investigations are your primary responsibility (e.g., agent, enforcement officer, investigator, detective) | | | | | |
| If assigned to an investigating agency, what was your primary assignment (i.e., narcotics, criminal, juvenile, sex crimes, etc.)? _____ | | | | | |

3. Are you currently APOST Certified or POST Certified in another state? Yes No
4. Are you a certified Polygraph Examiner? Yes No
5. Have you completed any specialized training (please provide copies of certificate(s) with your application)?
 Yes No