I. Call to Order

II. Approval of Minutes

   Action taken by the State Personnel Board - APPROVED

III. Set Board dates for the first quarter of Fiscal Year 2021

   Wednesday, October 21, 2020
   Wednesday, November 18, 2020
   Wednesday, December 16, 2020

   Action taken by the State Personnel Board - APPROVED

IV. Classification and Pay

   A. Classification and Pay Issues
   B. Special Pay Issue
   C. Overtime Issue

V. Special Merit Bonus

   Department of Transportation
   Action taken by the State Personnel Board - APPROVED

VI. Special Merit Raise

   Department of Economic and Community Affairs
   Action taken by the State Personnel Board - APPROVED

VII. Restoration of Excess Sick Leave

   Department of Mental Health
   Department of Youth Services
   Action taken by the State Personnel Board - APPROVED
VIII. Cases on which Board is to rule:

1. Anita R. Brown (Department of Corrections)
   Oral Argument: 10:30 a.m.
   Administrative Law Judge: J. Jerry Wood
   Recommendation of ALJ: Uphold dismissal
   
   Action taken by the State Personnel Board - APPROVED

2. Sterling Steed (Department of Corrections)
   Administrative Law Judge: J. Jerry Wood
   Recommendation of ALJ: Uphold dismissal or, alternatively, the option of disability retirement
   
   Action taken by the State Personnel Board - APPROVED

   Administrative Law Judge: Randy C. Sallé
   Recommendation of ALJ: Uphold dismissal
   
   Action taken by the State Personnel Board – APPROVED

4. Armmand R. Bullock (Alcoholic Beverage Control Board)
   Administrative Law Judge: Randy C. Sallé
   Recommendation of ALJ: Reinstate with full backpay and benefits, minus interim earnings
   
   Action taken by the State Personnel Board - APPROVED

5. Cassie R. Triggs (Alcoholic Beverage Control Board)
   Administrative Law Judge: J. Jerry Wood
   Recommendation of ALJ: Uphold dismissal
   
   Action taken by the State Personnel Board - APPROVED

6. Tina K. Zacher v. Sam Thomas and Patricia L. Jones, in their official capacities as employees of the Department of Transportation
   Administrative Law Judge: Randy C. Sallé
   Recommendation of ALJ: Dismiss citizen complaint with prejudice due to failure to meet burden of proof
   
   Action taken by the State Personnel Board - APPROVED

7. Critis L. Frasier (Department of Rehabilitation Services)
   Administrative Law Judge: Randy C. Sallé
   Recommendation of ALJ: Dismiss with prejudice pursuant to the Settlement Agreement
   
   Action taken by the State Personnel Board - APPROVED

IX. Adjourn

Action taken by the State Personnel Board – APPROVED
Classification and Pay Issues

MENTAL HEALTH DEPARTMENT

Effective October 16, 2020

A. Establish classification of Mental Health Worker, Trainee, class code 40136, at range #50 ($22,821.60 - $32,280.00).

B. Establish classification of Mental Health Worker, class code 40137, at range #54 ($24,604.80 - $35,618.40).

C. Establish classification of Mental Health Worker, Senior, class code 40138, at range #56 ($25,207.20 - $37,389.60).

D. Establish classification of Mental Health Worker, Lead, class code 40139, at range #60 ($27,804.00 - $41,277.60).

E. Establish classification of Mental Health Worker Supervisor, class code 40140, at range #62 ($28,492.80 - $43,346.40).

F. Designate Mental Health Worker I, class code 40131, as terminal, to be abolished on becoming vacant.

G. Designate Mental Health Worker II, class code 40132, as terminal, to be abolished on becoming vacant.

H. Designate Mental Health Worker III, class code 40133, as terminal, to be abolished on becoming vacant.

Action taken by the State Personnel Board - APPROVED
STATE PERSONNEL DEPARTMENT

A. Establish classification of Communications and Public Relations Specialist, class code 11044, at range #70 ($34,761.60 - $52,653.60).

B. Establish classification of Communications and Public Relations Specialist, Senior, class code 11045, at range #73 ($39,280.80 - $59,556.00).

C. Establish classification of Communications and Public Relations Coordinator, class code 11050, at range #75 ($43,346.40 - $65,695.20).

D. Increase salary of Public Information Manager, class code 11043, from range #78 ($50,174.40 - $76,365.60) to range #80 ($55,327.20 - $84,350.40) and change title to Communications and Public Relations Manager.

E. Increase salary of Departmental Marketing Specialist, class code 30609, from range #74 ($41,277.60 - $62,529.60) to range #75 ($43,346.40 - $65,695.20) in order to facilitate the transfer of incumbents to the class of Communications and Public Relations Coordinator.

F. Designate Public Information Specialist, class code 11042, as terminal, to be abolished on becoming vacant.

G. Designate Departmental Marketing Specialist, class code 30609, as terminal, to be abolished on becoming vacant.

Action taken by the State Personnel Board - APPROVED

Special Pay Issue

LICENSURE FOR PROFESSIONAL ENGINEERS AND LAND SURVEYORS BOARD

Increase salary from $93,024.00 to $97,696.80 (to be paid at the semi-monthly arrears rate of $4,070.70) for William R. Huett who serves as Executive Director of the
Board. The proposed salary represents a 5% increase. Mr. Huett has served in this position since July 2017, and last received an increase in July 2019.

*Action taken by the State Personnel Board - APPROVED*
Overtime Issue

FORESTRY COMMISSION

Request an extension of authorization to pay overtime to FLSA non-exempt employees dispatched to fight wildfires, assist during natural disasters, and provide technical assistance as requested by the Federal Emergency Management Agency, the United States Forest Service, and other federal and state agencies. Classes typically involved are listed below.

<table>
<thead>
<tr>
<th>Code</th>
<th>Class Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>10197</td>
<td>Administrative Support Assistant II</td>
</tr>
<tr>
<td>10198</td>
<td>Administrative Support Assistant III</td>
</tr>
<tr>
<td>10601</td>
<td>Account Clerk</td>
</tr>
<tr>
<td>10612</td>
<td>Staff Accountant</td>
</tr>
<tr>
<td>21156</td>
<td>Communications Technician II</td>
</tr>
<tr>
<td>70406</td>
<td>Forestry Worker</td>
</tr>
<tr>
<td>70410</td>
<td>Forest Ranger/Technician</td>
</tr>
<tr>
<td>70413</td>
<td>Forestry Specialist</td>
</tr>
<tr>
<td>70429</td>
<td>Forester</td>
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<tr>
<td>70430</td>
<td>Forestry Project Specialist</td>
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<tr>
<td>70437</td>
<td>Forestry Management Specialist</td>
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<tr>
<td>70438</td>
<td>Forestry Work Unit Manager</td>
</tr>
<tr>
<td>70441</td>
<td>Forestry Program Specialist</td>
</tr>
<tr>
<td>90355</td>
<td>Unmanned Aerial System Operator</td>
</tr>
</tbody>
</table>

This authorization is needed from October 1, 2020, through September 30, 2021. This request will involve approximately 18,500 hours at a cost not to exceed $500,000.00. As of July 2020, the Commission used approximately $306,000.00.

*Action taken by the State Personnel Board - APPROVED*