

AGENDA
STATE PERSONNEL BOARD

June 16, 2021

10:00 A.M.

Pursuant to Governor Ivey's First Supplemental State of Emergency issued March 18, 2020, the State Personnel Board will hold a virtual Board Meeting on June 16, 2021, at 10:00 A.M. Information on participating in the video-conference meeting may be obtained by sending a request to: personnel@personnel.alabama.gov.

- I. Call to Order
- II. Review of Minutes
The Board Required No Changes to the Minutes
- III. Classification and Pay

Classification and Pay Issues

FINANCE DEPARTMENT

- A. Request to establish classification of State Business Systems Deputy Director, class code 10591, at range #86 (\$84,350.40 - \$128,416.80).
- B. Request to abolish the vacant classification of Enterprise Resource Planning Project Director, class code 10589.
- C. Request to abolish the vacant classification of Enterprise Resource Planning Project Assistant Director, class code 10590.

Action taken by the State Personnel Board - APPROVED

REVENUE DEPARTMENT

- A. Request to the change title of Revenue Examiner I, class code 10701, to Revenue Tax Accountant/Auditor I.
- B. Request to the change title of Revenue Examiner II, class code 10702, to Revenue Tax Accountant/Auditor II.
- C. Request to the change title of Revenue Examiner III, class code 10703, to Revenue Tax Accountant/Auditor III.

Action taken by the State Personnel Board – APPROVED

Special Pay Issues

EXAMINERS FOR DIETETIC AND NUTRITION PRACTICE

Request to approve the salary of \$55,327.20 (to be paid at the semi-monthly arrears rate of \$2,305.30) for Ms. Lora Beth Haisten who is being appointed into the unclassified position of Executive Assistant. Request to assign this position to range #75 (\$43,346.40 - \$65,695.20).

Action taken by the State Personnel Board - APPROVED

WOMEN'S COMMISSION

Request to approve the hourly rate of \$24.71 for Ms. Sarah Skipper who serves as Executive Director effective June 1, 2021. Request to assign this position to range #73 (\$39,280.80 - \$59,556.00).

Action taken by the State Personnel Board - APPROVED

Overtime Issues

EMERGENCY MANAGEMENT AGENCY

Request approval for a one-year extension of authorization to pay overtime to FLSA non-exempt employees who are required to work extra hours in connection with state or nationally declared emergencies. Emergency Management is the lead coordinating state agency in all major emergency events making it necessary for personnel to work overtime hours and it is extremely difficult for the agency to schedule time off for the hours worked. Classes eligible for overtime include:

<u>Classification</u>	<u>Code</u>
Executive Secretary	10145
Administrative Support Assistant I	10196
Administrative Support Assistant II	10197
Administrative Support Assistant III	10198
IT Systems Technician	10525
IT Systems Technician, Senior	10526
Accounting Technician	10605
Accountant	10611
Staff Accountant	10612

<u>Classification</u>	<u>Code</u>
Personnel Assistant III	10832
Inventory Control Officer	10930
Departmental Procurement Officer I	10948
State Professional Trainee	11915
Departmental Operations Specialist	11978
Police Communications Officer I	21121
Police Communications Officer II	21122
EM Disaster Assistance Worker	60101
EM Specialist	60149
EM Specialist, Senior	60150
EM Associate	60106
Building Custodian I	80111
Laborer	90101
Equipment Mechanic	90445
Plant Maintenance Worker	90503

The request for authorization to pay overtime is from June 1, 2021, to May 31, 2022.

Action taken by the State Personnel Board – APPROVED

- IV. Special Merit Bonus
Secretary of State

Action taken by the State Personnel Board - APPROVED

- V. Special Merit Raise
Bureau of Pardons and Paroles

Action taken by the State Personnel Board - APPROVED

- VI. Cases on which Board is to Rule
- A. Travis C. Marshall v. Department of Corrections
Oral Argument
Administrative Law Judge: Randy C. Sallé
Recommendation of ALJ: Uphold Dismissal

Action taken by the State Personnel Board - APPROVED

- B. Twyler R. Jordan v. Department of Human Resources
Administrative Law Judge: J. Jerry Wood
Recommendation of ALJ: Uphold Dismissal

Action taken by the State Personnel Board – APPROVED

C. Judith E. Haney v. Sam Davis and Neva Conway,
In their Official Capacities as Employees of the
Alabama Real Estate Appraisers Board
Administrative Law Judge: J. Jerry Wood
Recommendation of ALJ: Dismiss complaints with prejudice due to
lack of credible evidence

Action taken by the State Personnel Board - APPROVED

VII. Adjourn

Action taken by the State Personnel Board - APPROVED